



Individual Action Plan Development

As a part of your application for Transportation 101, you were informed that we require each participant to create an Individual Action Plan. You will develop this plan over the next 7 weeks.

Things to consider as you develop your Action Plan:

- Think beyond work and your professional life
- What are you passionate about?
- What organizations and efforts are you already involved with?
- Where could your skills and efforts be helpful?
- What is possible in the next six months?

Over the next few weeks, you will be asked to:

- Refine your Action Plan objective
- Develop tactics/deliverables to achieve your stated objective
- Create a concrete timeline to ensure implementation of your plan
- Determine the goals and measures of success you will attach to your Action Plan

During session 7, each participant will display a poster presentation and present an overview of their Action Plan to the full group. Given the number of participants and the time allotted, your presentation will be limited to a one minute elevator speech.

Your elevator speech presentation should include the following:

1. The opportunity or problem you wish to solve or take advantage of
2. Your proposed solution or project
3. Any background or additional information the audience may need

Your poster board display should answer the following questions:

1. What is your broader objective or vision for your Action Plan?
2. Who will be involved in and/or affected by the project?
3. What tactics/deliverables will you use to achieve your objective?
4. What is the timeline for the implementation of these tactics/deliverables?
5. How will you know when the project is complete?
6. Using stated goals or measures of success, how will you know if your project is successful?

Session 7 will be a tabling event that program speakers from each week, relevant community groups and _____ will be invited to. This session is likely to be the most creative and fun of all nights of the program. We encourage creativity in your poster board presentation, handouts, or other tools as appropriate.